

# Templates

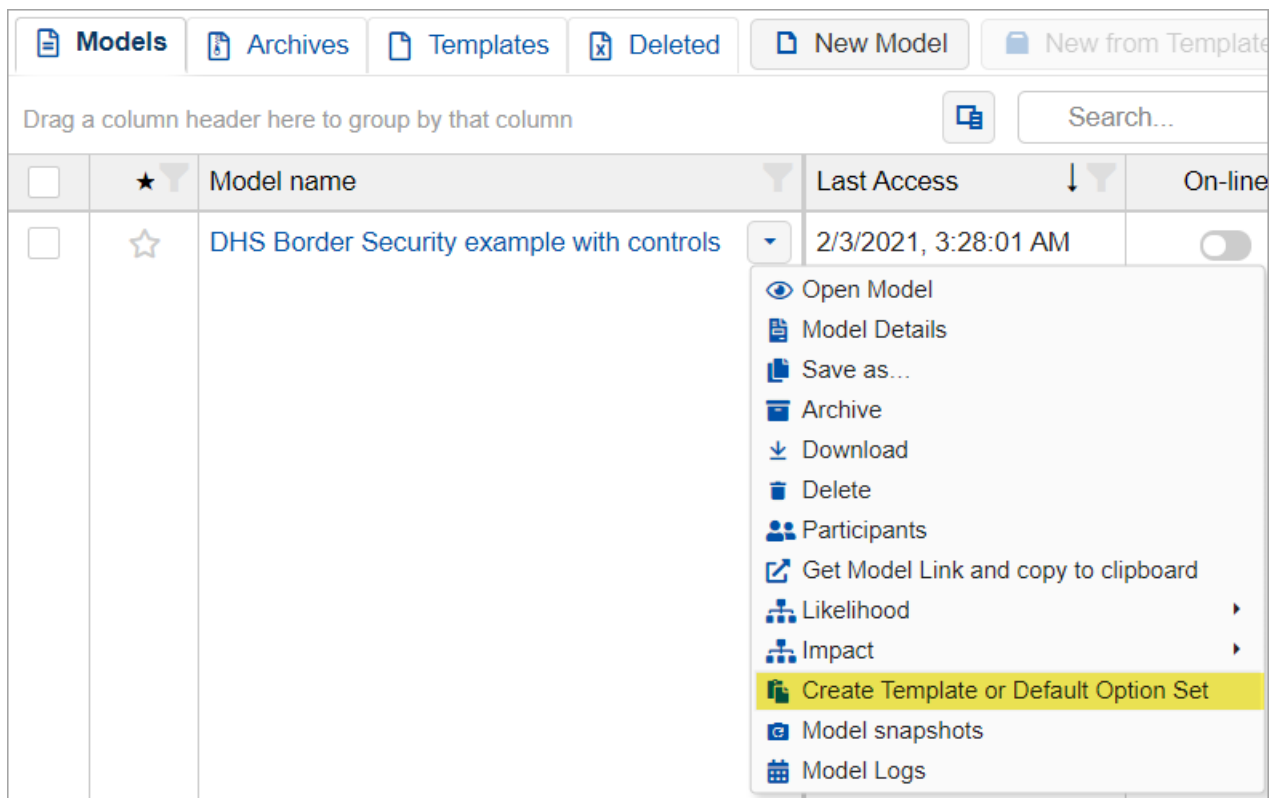
## Create and Delete Templates

**Templates** are used to create a new Riskion model with predefined:

- sources and objectives hierarchy,
- events,
- information documents,
- contributions,
- roles for the participant's groups,
- evaluation and measurement settings

Templates are created from an existing Riskion model in the [Models](#) tab:

Click the arrow icon to the right of the model you want to save as a template, and then Create Template or Default Option Set:



The screenshot shows the 'Models' tab in the Riskion interface. The top navigation bar includes 'Models', 'Archives', 'Templates', 'Deleted', 'New Model', and 'New from Template'. Below the navigation bar is a search bar and a table of models. The table has columns for 'Model name', 'Last Access', and 'On-line'. A model named 'DHS Border Security example with controls' is selected, and a context menu is open over it. The menu items are: 'Open Model', 'Model Details', 'Save as...', 'Archive', 'Download', 'Delete', 'Participants', 'Get Model Link and copy to clipboard', 'Likelihood', 'Impact', 'Create Template or Default Option Set' (highlighted), 'Model snapshots', and 'Model Logs'.

<input type="checkbox"/>	★	Model name	Last Access	On-line
<input type="checkbox"/>	☆	DHS Border Security example with controls	2/3/2021, 3:28:01 AM	<input type="checkbox"/>

You can rename the model and then click Create.

**Create Template or Default Option Set**
✕

Template Name:

DHS Border Security example with controls

Create Template  
 Create Default Option Set

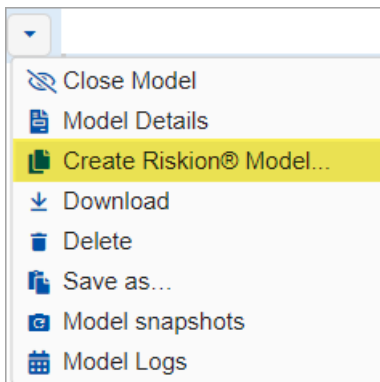
Create
Close

Templates only have the Likelihood's and Impact's Structure and Measure tabs available.

The created template will be moved to the Templates tab:

Models	Archives	Templates	Deleted	New Model	New from Template	⋮
Drag a column header here to group by that column					Search...	⌕ ↻
<input type="checkbox"/>	★	Template Name			Last Access	↓
<input type="checkbox"/>	☆	DHS Border Security example with controls			2/3/2021, 4:32:34 PM	

To create a model from a template, click the arrow icon to the right of the template name and a submenu will appear. Then click 'Create Riskion model'.



Alternatively, you can use the New from Template button and then select from the list of available templates in your workgroup.

To **delete** a template, simply click the Delete option from the same menu above.