

# Events

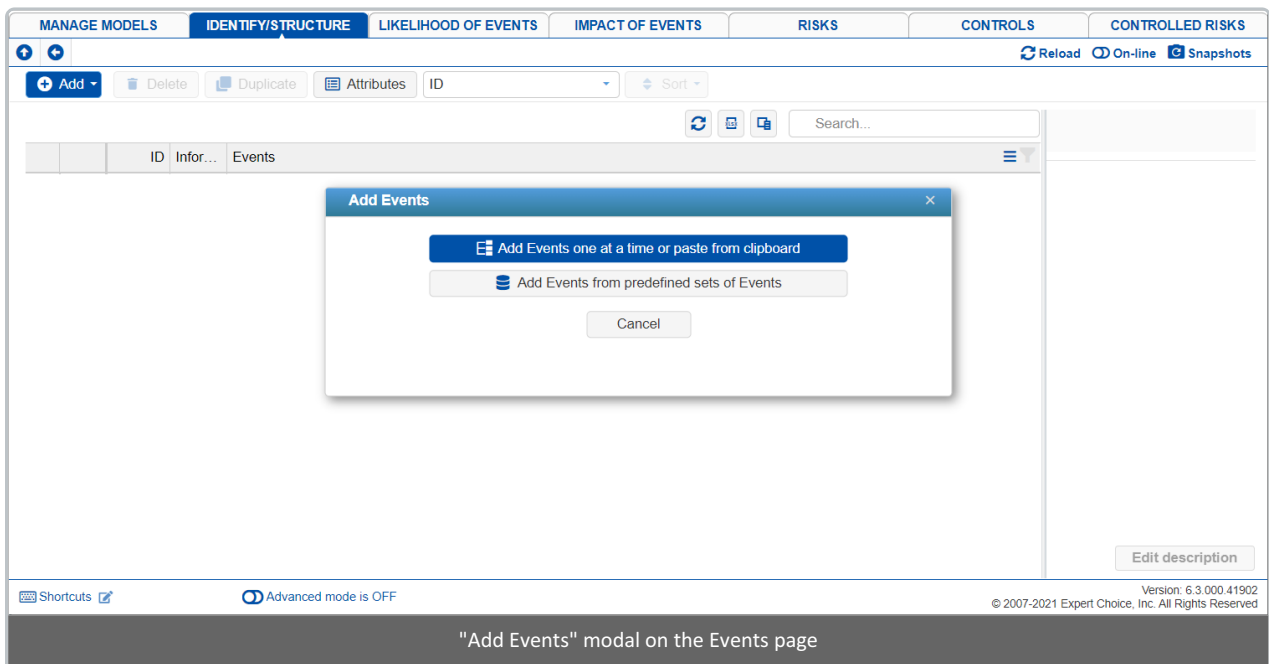
## Add, Edit, and Delete Events

Events can be viewed, added, edited, deleted, sorted, and exported to the clipboard from **IDENTIFY/STRUCTURE > IDENTIFY > Review/Refine Model > Events** screen.

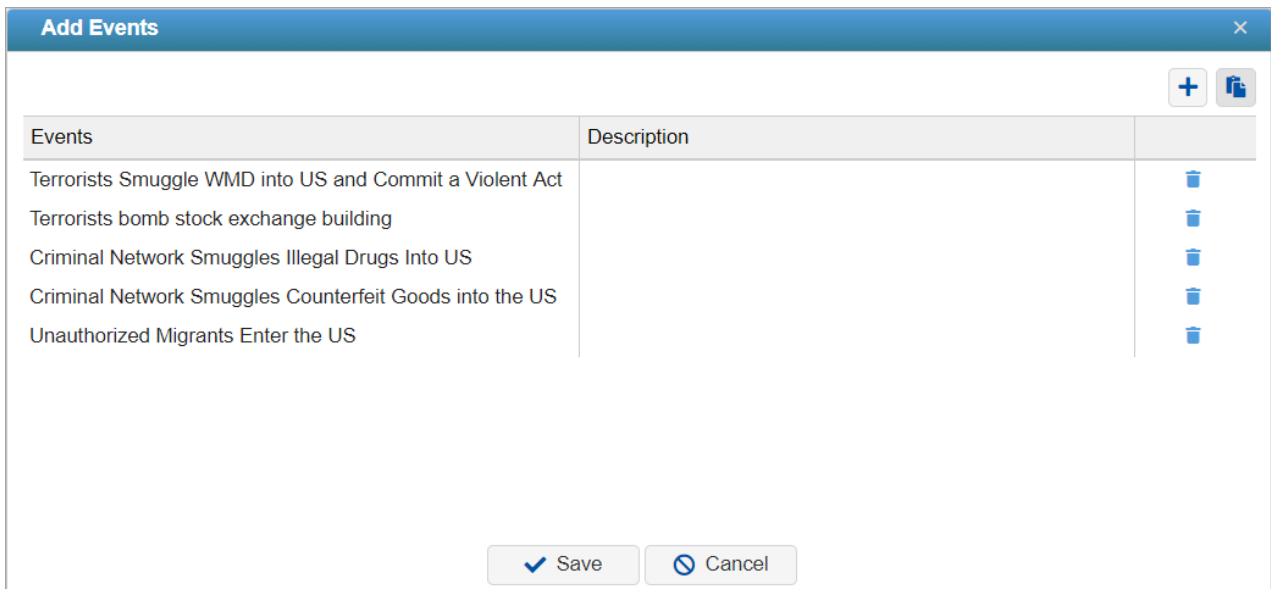
Before adding Events, we suggest that you read how Riskion defines Events -- [Riskion Taxonomy \(Risk Elements and Risk Measures\)](#).

## Add Events

For the empty events list, the **Add Events** and **Add from predefined sets of Events** buttons are displayed.




Clicking **Add Events one at a time or paste from the clipboard** will display a dialog:



Here you can either:

a) enter one or more elements, along with brief descriptions (a simple form of an information document which you can modify later using the Edit description or i buttons).

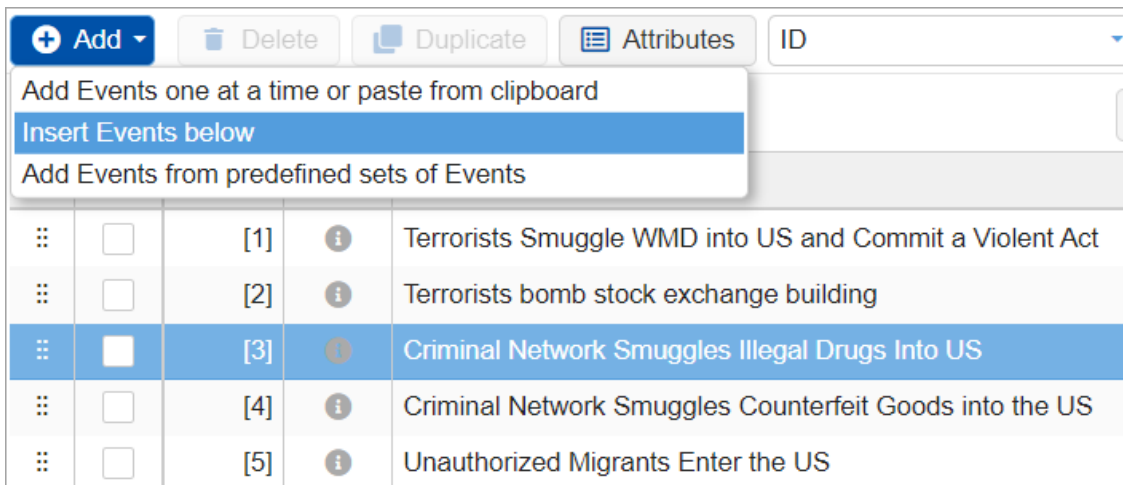
b) The **Paste from Clipboard**  button will paste elements that have been previously placed on the clipboard into the hierarchy. These elements can be placed on the clipboard in a variety of ways:

1. By copying from adjacent rows/columns in an Excel spreadsheet
2. By copying from adjacent row/s columns in a Word document
3. By copying from a tab delimited text file, where the tab is used to separate the element name from the element description.

## Add Events from predefined sets of Events

Events can also be added from **predefined sets of Events**. This is determined by the site administrator.

If you have existing events, you can position to one of the events and then click Add > **Insert Events Below** to have them appear below the event currently selected.

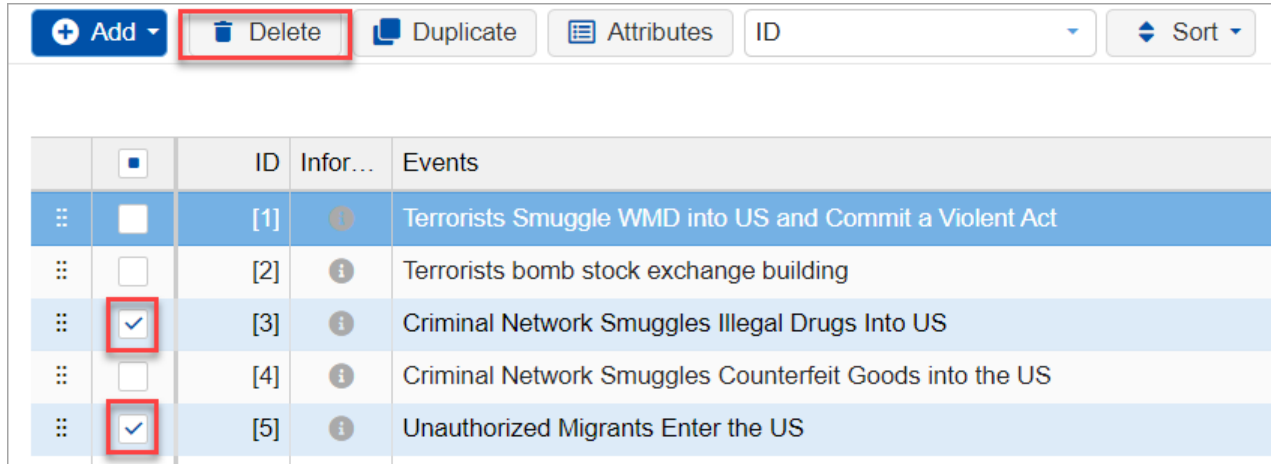


In addition to adding events from the Events page, you can upload a .xlsx file with the list of Events to the Datagrid

(Collect Input > DataGrid)

## Delete Events

Events can be **deleted** one at a time, or **several at one time**. Simply check the check box(es) to the right of the event(s) to delete and then click the Delete button at the top.



The screenshot shows the top toolbar of the DataGrid interface. The 'Delete' button, represented by a trash can icon, is highlighted with a red box. Below the toolbar is a table with five rows of event data. The first column contains checkboxes, with the checkboxes for rows 3 and 5 also highlighted with red boxes. The table columns are labeled 'ID', 'Infor...', and 'Events'.

	<input type="checkbox"/>	ID	Infor...	Events
⋮	<input type="checkbox"/>	[1]	ⓘ	Terrorists Smuggle WMD into US and Commit a Violent Act
⋮	<input type="checkbox"/>	[2]	ⓘ	Terrorists bomb stock exchange building
⋮	<input checked="" type="checkbox"/>	[3]	ⓘ	Criminal Network Smuggles Illegal Drugs Into US
⋮	<input type="checkbox"/>	[4]	ⓘ	Criminal Network Smuggles Counterfeit Goods into the US
⋮	<input checked="" type="checkbox"/>	[5]	ⓘ	Unauthorized Migrants Enter the US

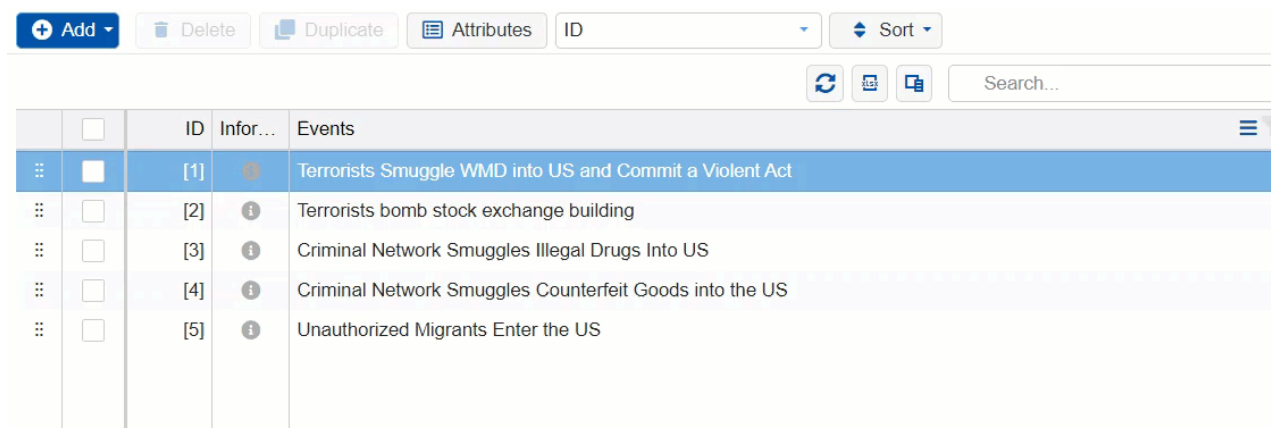
**HINT:** It is advisable to [save a copy of the model](#) before deleting many elements in case you want to save a copy of your model before the deletion. You can also use the **Model Snapshots** feature to revert to what you had.

## Sort (Re-order) Events

Events can be sorted:

1. **Permanently** where the order will be saved and applied throughout the application; OR
2. **Temporarily** where the sorting is only on the Events screen and can be reset

Sorting which can be saved in the model is done by dragging/dropping an element to the desired position in the list; or by using the **Sort** button where you can sort the elements in the list by name or events' risks, ascending or descending, as shown below:



The screenshot shows the top toolbar of the DataGrid interface. The 'Sort' button, represented by a double-headed arrow icon, is visible. Below the toolbar is a table with five rows of event data. The table columns are labeled 'ID', 'Infor...', and 'Events'.

	<input type="checkbox"/>	ID	Infor...	Events
⋮	<input type="checkbox"/>	[1]	ⓘ	Terrorists Smuggle WMD into US and Commit a Violent Act
⋮	<input type="checkbox"/>	[2]	ⓘ	Terrorists bomb stock exchange building
⋮	<input type="checkbox"/>	[3]	ⓘ	Criminal Network Smuggles Illegal Drugs Into US
⋮	<input type="checkbox"/>	[4]	ⓘ	Criminal Network Smuggles Counterfeit Goods into the US
⋮	<input type="checkbox"/>	[5]	ⓘ	Unauthorized Migrants Enter the US

Sorting done by clicking the column headings on the Events Grid is only temporary and can be reset using the



UI controls: Add, Delete, Duplicate, Attributes, ID, Sort, Search...

	<input type="checkbox"/>	ID	Infor...	Events
⋮	<input checked="" type="checkbox"/>	[4]	📍	Criminal Network Smuggles Counterfeit Goods into the US
⋮	<input type="checkbox"/>	[3]	📍	Criminal Network Smuggles Illegal Drugs Into US
⋮	<input type="checkbox"/>	[2]	📍	Terrorists bomb stock exchange building
⋮	<input type="checkbox"/>	[1]	📍	Terrorists Smuggle WMD into US and Commit a Violent Act
⋮	<input type="checkbox"/>	[5]	📍	Unauthorized Migrants Enter the US

Note: Sorting by drag-drop is hidden when the grid is sorted by column since it will just re-sort back the list by column.