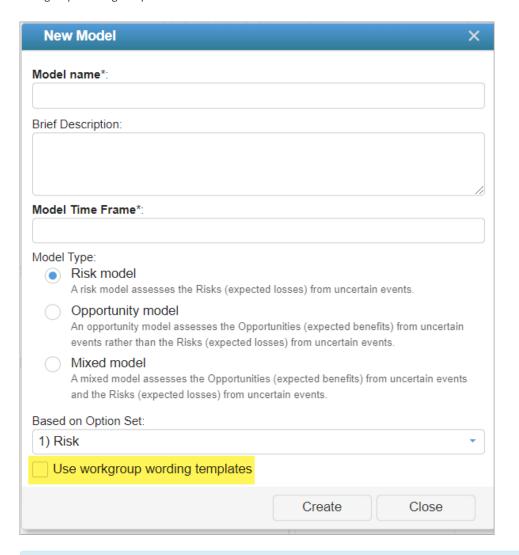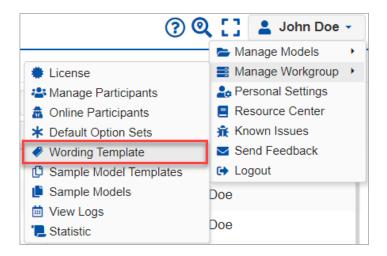# Workgroup Wording Template

The Workgroup Wording Template can be used as the default wording when creating a new model by checking the "Use workgroup wording template" checkbox.

Wording changes for an existing model can be made on the Model Properties > **Model Details** page of that model.
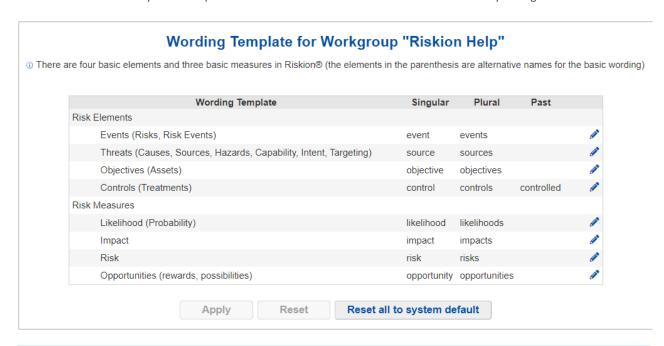
To define your Workgroup Wording, click on your User Name > Manage Workgroup > **Wording Template** page:

The plethora of terms and definitions found in such references is a major obstacle for understanding and communicating risk. We have carefully distilled a large number of risk-related terms and definitions to just eight basic terms that we believe are necessary and sufficient to identify, measure, communicate and manage risk. These eight terms include:

Four "**risk elements**", and Four" **risk measures**".

We have chosen 'default' terms for each of the eight as shown in the Wording Template in the figure below. This template is used in Riskion so that you can map the default terms to those that are familiar to those in your organization.

Tip: You may want to see the "Riskion Taxonomy" to help you understand more about Riskion Terminologies.

Click on the pencil icon to edit.

For example, you want to use "opportunity(ies)" instead of the default wording "event(s)":

Click 💾 to accept the changes, or click 🚫 to cancel.

Click the **Apply** button to save your changes.

Click **Reset** to clear your recent changes.

Click **Reset to System Default** to reset based on the default Riskion wording.

Wording changes for an existing model can be made on the Model Properties > **Model Details** page of that model.